

Why should I read CPNI's *Personnel security in remote working* guidance?

Many organisations provide a capability to enable their staff to work remotely and doing so offers numerous benefits to both the employer and the employee. However, remote workers, if not properly managed, can potentially present a personnel security risk. By informing employers about the personnel security vulnerabilities of remote working, CPNI's *Personnel Security in remote working* guidance can be used to help reduce this risk.

Remote working:-

- For the purpose of this document, remote workers is used to describe employees who work away from an organisation's main site. This may be from home, a remote office or on the move. Other common terms include:
 - homeworking
 - mobile working
 - agile working
 - teleworking or telecommuting

Detailed, step-by-step guidance is given on:-

- policy and legal considerations for remote workers
- protective security advice on commencing remote working
- mobile working
- considerations for staff working overseas
- managing remote working
- welfare consideration

Personnel Security in remote working: a good practice guide can be downloaded from the CPNI website under Personnel Security.